

**Please tell us about yourself**

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ *City State ZIP Code*

Phone: ( ) \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**Please tell us your availability**

|      | Mon | Tues | Wed | Thurs | Fri | Sat | Sun | All Year _____                     | Summer _____ | School Year _____ |
|------|-----|------|-----|-------|-----|-----|-----|------------------------------------|--------------|-------------------|
| From |     |      |     |       |     |     |     | Minimum Number of hours available: |              |                   |
| To   |     |      |     |       |     |     |     | Maximum Number of hours available  |              |                   |

\*\*\*must be available to work Saturday, Sunday and all holidays

**Previous Business Experience**

Employer \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ : Ending Salary: \$ \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

YES NO  
 May we contact your previous supervisor for a reference?

Employer \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ : Ending Salary: \$ \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

YES NO  
 May we contact your previous supervisor for a reference?

Employer \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ : Ending Salary: \$ \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

YES NO  
 May we contact your previous supervisor for a reference?

### Education

High School:

Address:

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

### References

*Please list three professional references.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: (    ) \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: (    ) \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: (    ) \_\_\_\_\_

Address: \_\_\_\_\_

### Additional Questions

Are you at least 18 years of age?  Yes  No

What are your salary expectations: \_\_\_\_\_

Do you have a reliable means to transportation?  Yes  No

Are you eligible to work in the United States?  Yes  No

Have you been convicted of a felony?  Yes  No

### Disclaimer and Signature

*I certify that my answers are true and complete to the best of my knowledge. By my signature below, I am certifying that the statements made by me on this application and any attachments I have voluntarily provided, are true and complete to the best of my knowledge and are made in good faith. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my immediate termination of employment. All statement made on this application are subject to verification as a condition of employment.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_